

**NEWBURY PARK HIGH SCHOOL
MEMORANDUM**

To: AP Teachers

From: Steve Lepire

Re: AP Pre-administration Session

Date: April 21, 2008

On Monday, Tuesday, and Wednesday of next week we will conduct AP pre-administration sessions in Rooms D-3 and E-1. Students will need to attend this session to complete biographical information on their answer sheets and to receive information regarding test dates and locations.

These sessions will be conducted before school and at lunch on the dates noted below. Please have your students attend just one of these sessions and if possible please tell them to bring their Social Security Numbers with them. Each session will last approximately twenty minutes.

Thank you.

**Students with last names A-L report to Room E-1.
Students with last names M-Z report to Room D-3.**

<u>DATE</u>	<u>TIME</u>
Monday, April 28	7:30 a.m.
Monday, April 28	11:55 a.m.
Tuesday, April 29	7:30 a.m.
Tuesday, April 29	11:00 a.m. (Early Release Day)
Wednesday, April 30	7:30 a.m.
Wednesday, April 30	11:55 a.m.